



December 19, 2024

From: Chairman, Department of Systems Engineering
Subj: Naval Postgraduate School; Department of Systems Engineering, **Capability and Mission Engineering Certificate** off campus open enrollment tuition.
Ref: (a) DOD 7000.14R (Financial Management Regulation) Volume 11A

1. The FY25 off campus tuition price for open enrollment seats entering the one-year, four quarter distributed learning part-time **Capability and Mission Engineering Certificate (Class 131-2540)** is \$2,750 per course (\$11,000 for certificate) for military, federal government civilian employees and defense contractors, payable in full by FY, quarterly installments or as negotiated with the program manager. Qualified active duty Naval and Marine Corps Officers may be eligible for NPS mission funding. Tuition does not include textbooks. If requested, NPS can provide textbooks for an additional \$250 fixed fee per course per student. Tuition price with books is \$3,000 per course (\$12,000 for certificate).

Courses are delivered over the Internet either by Zoom.Gov or MS Teams web-conferencing tools. To participate, students and/or local commands need high speed Internet access, a PC microphone and PC camera (optional).

<u>131-2540 Schedule without books:</u>	Gov/Mil/Ctr	Payment Due Dates
<u>Academic Year:</u>	<u>\$11.0K</u>	
Summer AY25 (1 course):	\$2.75K	01 May 25
Fall AY26 (1 course):	\$2.75K	01 Aug 25
Winter AY26 (1 course):	\$2.75K	01 Nov 25
Spring AY26 (1 course):	\$2.75K	01 Feb 26

2. Funding documents issued to the Naval Postgraduate School should be addressed to President, Code 21, Naval Postgraduate School, Monterey, CA 93943 and must be in accordance with reference (a). Funding documents should be [emailed to tuition@nps.edu](mailto:tuition@nps.edu). For Navy customers in ERP, please contact Funds@nps.edu before sending. The funding documents should reference the invoice # and include program title **Capability and Mission Engineering Certificate (Class 131-2540)**. List the technical contact as Dr. Walter E. Owen, (831) 402-6086, wowen@nps.edu, the financial contact as Airyn O'Brien, (831) 656-1177, funds@nps.edu and the business financial manager as Ms. Yves Cameron (831) 656-3950, SEDLBFM@nps.edu. Expiration and Period of Performance dates for winter through summer quarters must end on 30 September and be issued as Economy Act Order. Fall quarter begins in September but also crosses fiscal years, so documents should be issued as a Project Order when funds are expiring at the end of September. Otherwise, when using non-expiring funds or a multi-year appropriation, send as Economy Act. The period of performance for fall quarter must end on 31 December.

3. A fully executed support agreement (7600A) or for DoD contractors (a MOA) is required before a student can be officially enrolled in an NPS program. Contact sponsorededucation@nps.edu for further information.

4. In accordance with the Anti-Deficiency Act, tuition is due before the first day of each quarter, and it must be paid using current-year funding of the fiscal year in which the academic quarter begins. If tuition is not received by this time, a bursar hold will be placed on each student account, preventing the student from participating in class until tuition has been paid. Lack of payment will result in disenrollment.

5. The tuition price per course is established each fiscal year by NPS and is based on a distance learning cost model. To the maximum extent possible prices will remain consistent. Prices will not change within any particular fiscal year but may change from year to year. If you have questions about pricing and payment information, please call Dr. Wally Owen, Associate Chair, Distance Learning, (831) 402-6086.