



NAVAL
POSTGRADUATE
SCHOOL

Call for Applications

Master of Science in Acquisition - Contract Management

Distance Learning Program

Commences 7 JUL 2026 with the NPS Department of Defense Management

The Master of Science in Acquisition - Contract Management (MSA-CM, Curriculum 835) provides advanced education in the concepts, methodologies and analytical techniques necessary for successful management of acquisition and contracting within complex organizations. Qualified federal and DoD employees, international applicants, and defense contractors are welcome to apply. No previous contract management experience is required for admission. This 24-month graduate degree is a part-time, distance learning program. The online instruction brings the classes to the students, permitting students to continue supporting the mission of their Command/Agency.

- Provides graduates with fulfillment for DAWIA required DAU training requirements for the CM Professional level and the PM Practitioner level.
- Curriculum aligned with the competencies established in the National Contract Management Association (NCMA) Contract Management Body of Knowledge (CMBOK) and the Contract Management Standard (CMS).
- Supports preparation for the NCMA professional certification examinations including the Certified Federal Contract Manager (CFCM) and the Certified Professional Contract Manager (CPCM).
- Graduates also earn NPS graduate-level, academic certificates in Advanced Acquisition Studies and Basic Contract Management (Curricula 218 and 238).
- Navy officers awarded subspecialty code in Acquisition and Contract Management (1306P).

Students enroll in two online courses per academic quarter for eight consecutive quarters using Zoom for Gov. Classes meet on Tuesday and Thursday 1000-1300 Pacific Time. Students are required to be online during class for synchronous, live interaction between the professors and students. A microphone is required for class participation and a web camera is strongly encouraged.

- Tuition is \$2,600 per course to be funded by the student's Command/Agency for all students other than active-duty Navy and Marine Corps personnel. Tuition is subject to increase.
- Contact your Command/Agency/Detailer/Monitor for continued service obligation details.
- Students or their Command/Agency are responsible for textbooks and course materials costs.

Requirements for admission:

- Undergraduate degree from an institutionally accredited four-year university or college.
- A minimum 2.2 GPA on a four-point scale.
- A minimum of one college-level mathematics course.
- No GRE required.

Applications deadline is 30 March 2026: <https://nps.edu/web/admissions/apply>. For more information contact Dr. Christina Hart, Distance Learning Program Director for the Department of Defense Management, (831) 656-6269 or cchart@nps.edu and visit <https://online.nps.edu/w/835-master-of-science-in-contract-management?inheritRedirect=true>.

HOW TO APPLY

#1. COMPLETE AN NPS ONLINE APPLICATION: <https://nps.edu/web/admissions/apply>.

The NPS online application deadline is 30 MAR 2026. If you are unable to access the NPS online application from your government computer, you will need to apply using a non-government computer. If you experience problems with the online application, contact NPS Admissions (admissions@nps.edu).

The required application information differs depending on whether you are active-duty Navy or Marine Corps personnel, non-Naval military personnel, federal agency civilian personnel, international applicant, or a defense contractor. If you are an international applicant, email the Department of Defense Management Distance Learning Office (DDMDL@nps.edu) for application instructions.

Non-Naval military personnel:

Complete all steps of the online application and use this information for completing **Steps 1 and 5**.

- **Step 1 of NPS Online Application: Selected Program**
Program Delivery: via Distance Learning (DL)
Program Type: Master's Degree
Program: Acquisition (Contract Management) (DL): Curric 835 (SUMMER)
Starting Quarter: 2026/4: (Summer, 7/6/2026 to 9/25/2026)
- **Step 5 of NPS Online Application: Additional Requirements**
Input information for the Funding POC at your Command/Agency who will receive the NPS tuition invoice. Do not input yourself as the Funding POC as students are not permitted to fund their own tuition.

Defense contractors:

Contact NPS Admissions (admissions@nps.edu) to confirm your eligibility to apply to NPS before completing the online application. If you are eligible, complete all steps of the online application and use this information for completing **Steps 1 and 5** of your application.

- **Step 1 of NPS Online Application: Selected Program**
Program Delivery: via Distance Learning (DL)
Program Type: Master's Degree
Program: Acquisition (Contract Management) (DL): Curric 835 (SUMMER)
Starting Quarter: 2026/4: (Summer, 7/6/2026 to 9/25/2026)
- **Step 5 of NPS online application: Additional Requirements**
Input information for the Funding POC at your Command/Agency who will receive the NPS tuition invoice. Do not input yourself as the Funding POC as students are not permitted to fund their own tuition.

Federal agency/DoD civilian personnel:

Complete all steps of the online application and use this information for completing **Steps 1, 2 and 5** of your application.

- **Step 1 of NPS online application: Selected Program**
Program Delivery: via Distance Learning (DL)
Program Type: Master's Degree
Program: Acquisition (Contract Management) (DL): Curric 835 (SUMMER)
Starting Quarter: 2026/4: (Summer, 7/6/2026 to 9/25/2026)

- **Step 2 of NPS online application: Employer Information**

Be sure to input your Federal Occupational Series (FOS) (example: 0501). Although the online application does not have an asterisk next to this information to indicate it is required, the NPS Department of Defense Management requires this information. Your application cannot be considered without your Federal Occupational Series (job series number).

The screenshot shows the 'Employer Information' section of the NPS online application. It features a blue header with the title 'Employer Information'. Below the header, there are several fields: 'Employer Type' with radio buttons for 'US Military', 'US Govt Civilian' (selected), 'Defense Contractor', and 'Non-US Govt'; 'Govt Civilian Employer' with a dropdown menu showing '- Select Employer -' and a red error icon; 'Federal Pay Plan' with a dropdown menu showing '- Select Pay Plan -'; 'Federal Pay Grade' with a dropdown menu showing '- Select Pay Grade -'; 'Federal Occupational Series (FOS)' with a text input field, which is circled in red; 'Command' with a text input field; and 'DoD ID Num (back of CAC)' with a text input field.

- **Step 5 of NPS Online Application: Additional Requirements**

Input information for the Funding POC at your Command/Agency who will receive the NPS tuition invoice. Do not input yourself as the Funding POC as students are not permitted to fund their own tuition.

Active-duty Navy and Marine Corps personnel:

Complete all steps of the online application and use this information for completing **Step 1**.

- **Step 1 of NPS online application: Selected Program**

Program Delivery: via Distance Learning (DL)

Program Type: Master's Degree

Program: Acquisition (Contract Management) (DL): Curric 835 (SUMMER)

Starting Quarter: 2026/4: (Summer, 7/6/2026 to 9/25/2026)

#2. SUBMIT OFFICIAL TRANSCRIPTS TO NPS ADMISSIONS.

- After submitting your application, official transcripts must be ordered from all undergraduate and graduate institutions attended and be delivered from the institutions directly to NPS Admissions or via the institutions' designated transcript exchange service.
- NPS does not accept transcripts submitted by the applicant.
- Transcripts must be electronically delivered to admissions@nps.edu or mailed to:
Admissions Office (Official Transcripts)
Naval Postgraduate School
1 University Circle, Herrmann Hall 061A
Monterey, CA 93943

PROGRAM OVERVIEW

Master of Science in Acquisition - Contract Management Curriculum 835 Matrix MSA-CM: Cohort 835-264 Commencing JUL 2026 (AY26)			
COURSE #	CREDIT #	COURSE TITLE	SCHEDULE
			Quarter 1
MN3301	(3-2)	Acquisition of Defense Systems	Summer AY26
MN3303	(4-0)	Principles of Acquisition and Contract Management	JUL - SEP 2026
			Quarter 2
MN3070	(4-0)	Fundamentals of Cost Benefit Analysis	Fall AY27
MN3315	(4-0)	Acquisition Management and Contract Administration	SEP - DEC 2026
			Quarter 3
MN3156	(4-0)	Financial and Managerial Accounting	Winter AY27
MN3309	(3-2)	Software Acquisition Management for Defense Systems	JAN - MAR 2027
			Quarter 4
MN3320	(3-0)	Contract Cost and Price Analysis	Spring AY27
MN3321	(3-0)	Federal Contract Negotiations	APR - JUN 2027
			Quarter 5
MN3312	(4-0)	Government Contracts Law	Summer AY27
MN4602	(3-2)	Acquisition Test and Evaluation Decision Science	JUL - SEP 2027
			Quarter 6
MN4045	(3-0)	Defense-Focused Managerial Inquiry	Fall AY28
MN4307	(3-2)	Defense Acquisition Program Management Case Studies	SEP - DEC 2027
			Quarter 7
MN4105	(3-0)	Strategic Management	Winter AY28
MN4311	(3-0)	Contracting for Services	JAN - MAR 2028
			Quarter 8
MN4090	(0-6)	Capstone Applied Project	Spring AY28
MN4371	(4-0)	Acquisition and Contracting Policy	MAR - JUN 2028

The curriculum matrix is subject to change due to NPS scheduling and staffing conflicts.

Class day and time = Tuesday and Thursday 1000-1300 Pacific Time.

Graduation: JUN 2028

How to interpret credit #: Following the course number are two numbers in parentheses separated by a hyphen, which indicate the hours of instruction per week in the classroom and in the laboratory, respectively. When calculating quarter-hours for the credit value of the course, laboratory hours are assigned half the value shown. Thus a (3-2) course, having three hours of lecture and two hours of laboratory, will be assigned a credit value of four-quarter-hours. Distance learning students do not complete traditional laboratory assignments. Instead, additional assignments, such as group projects, may be required for the laboratory hours.

ADDITIONAL INFORMATION - DAWIA/DAU:

- **DAWIA Training for the PM Practitioner level and the CM Professional level**
NPS graduate-level education courses in program management and contracting are now aligned to Defense Acquisition University (DAU) training courses and requirements, making it easier for NPS students to complete required acquisition professional certifications. Separate from the fulfillment process, students must still have years of PM and CM experience and pass the certification exam for DAWIA certification. Visit <https://nps.edu/web/ddm/dawia-training> for more information.

COURSE DESCRIPTIONS:

MN3301 Acquisition of Defense Systems (3-2)

This course introduces the principles and concepts that underline successful defense acquisition management. The course focuses on management of the acquisition process for defense systems from the development of an initial desired capability or need through design, development, production, fielding, sustainment, and disposal. Students gain an understanding of successful acquisition as an interdisciplinary activity through contributions and applications of principles from business, management, and technical disciplines. The course also emphasizes the statutory, regulatory, and policy environment of acquisition. Numerous case studies illustrate the application of concepts and principles in actual acquisition programs. Prerequisites: None.

MN3303 Principles of Acquisition and Contract Management (4-0)

This course is an introduction to the principles of government acquisition and contracting. It presents the fundamentals of the Federal Acquisition Regulation (FAR) and the DoD FAR Supplement; the federal acquisition and contracting processes, including requirements determination, acquisition strategies, government contract law, ethics, contract types, contracting methods, and acquisition/contract management techniques. Prerequisites: None.

MN3070 Fundamentals of Cost Benefit Analysis (4-0)

This course introduces you to economics as a social science and teaches you the tools of micro-economic analysis that are necessary to understand and conduct economic policy analyses. One of the key tools of economic analysis is Cost-Benefit Analysis (CBA). You will learn the utility as well as the challenges of using CBA to study the role of the public sector in our market economy. After a brief introduction to CBA, which includes motivating the need for conducting CBA in the public sector, we study the fundamental tools of microeconomics, including supply and demand, elasticity, market equilibrium, social welfare, the effects of government interventions in the economy, and how firms make decisions in competitive and non-competitive markets. We then turn to the study of how to conduct CBA and how to be critical consumers of such. Prerequisites: College Algebra or equivalent.

MN3315 Acquisition Management and Contract Administration (4-0)

This course focuses on the management functions and decision-making techniques involved in the award and administration of Best Value competitively negotiated contracts. The first phase of the course concentrates on the source selection phase of the acquisition process; specific topics include acquisition planning, market research, source selection planning, proposal development, solicitation management, source selection evaluation, contract award, and contractor debriefings. The second phase of the course emphasizes the performance phase of the acquisition process; specific topic areas include organizing for contract administration, transitioning to performance, quality management, subcontract management, financial management, performance monitoring, change management, and contract closeout. Emphasis is on the use of legal case studies and practical exercises. Prerequisites: MN3303.

MN3156 Financial and Managerial Accounting (4-0)

This course is designed as a first course in Business Financial Management for graduate students. The course covers a range of topics in financial accounting, managerial accounting and business finance. All topics covered share a common theme in that they are related to the creation and use of financial models and information. The course requires critical thinking and the ability to analyze and apply financial models and reasoning in the context of case studies. The course is divided into two broad areas: Financial Information and Financial Management. Within these areas, specific topics include financial accounting, financial reports, financial analysis, capital structure, costing systems, performance measurement and control, and investment analysis. Prerequisites: None.

MN3309 Software Acquisition Management for Defense Systems (3-2)

This course focuses on the key aspects of mission critical computer resources with particular emphasis on major weapon systems embedded software. The course analyzes software development, software risk management, software in the systems acquisition life cycle, software metrics, contracting methods for software, software test and evaluation, and software configuration management. Case studies, reports, software specifications and standards, and other similar documents/materials are used. The course addresses the underlying management principles involved in software acquisition. Significant software acquisition issues and problems are examined and solutions developed. Prerequisites: MN3331 or M3221/MN3222 or MN3301 or consent of instructor.

MN3320 Contract Cost and Price Analysis (3-0)

This course involves the study and application of pricing theory and strategies, costing methods, cost and price analysis, cost principles, Cost Accounting Standards, and related genres in examining proposed and incurred costs in Federal contracts in both pre-award and post-award contexts. May not require this for MSCM students with extensive field experience and existing CON Level I DAU certification or higher. Prerequisites: MN3303 or similar introductory contracting principles course.

MN3321 Federal Contract Negotiations (3-0)

This course involves the study and application of the art and science of developing and conducting comprehensive government contract negotiations. Emphasis is placed on cost and price analytical techniques in the formulation and presentation of a pre-negotiation business clearance, strategy and actual conduct of negotiations in a simulated business environment. Prerequisites: MN3320.

MN3312 Government Contract Laws (4-0)

This course examines the fundamentals of major Congressional statutes, agency policies and regulations, and legal precedents which govern the Federal procurement process. The course contrasts the legal regimes of private and government contracting with strong emphasis on unique aspects of government contracts law, including appropriations limitations; the power to contract; competitive and non-competitive methods of contract formation; contract administration issues such as changes and terminations; transparency and oversight; and bid protests, size protests and disputes. The course prepares students to identify and choose among legal tools, strategies, and processes which should control their decision-making as contracting professionals. Prerequisites: MN3303.

MN4602 Acquisition Test and Evaluation Decision Science (3-2)

Designed to cover Developmental, Operational and Joint Test and Evaluation, including planning concepts and procedures frequently used in test and evaluation programs. Taught from the perspective of the Program Manager, Test Project Officer and Test Engineer. Actual military cases are used for example. Topics include the role of Test and Evaluation in Systems Engineering and Acquisition Management, DT and OT test planning, introduction to test design, conduct of tests, live fire testing, modeling and

simulation, human systems integration (HSI), reporting of test results, range and resource issues, and lessons learned. Student teams will write a detailed test plan. Prerequisites: MN3331 or MN3221/MN3222 or MN3301 or consent of instructor.

MN4045 Defense-Focused Managerial Inquiry (3-0)

Fundamentally, this is a course in thinking critically and analytically. It is also a unique, practical opportunity for students to develop a research question, methodology, and proposal for their MBA project or master's thesis. Indeed, many students can expect to complete the initial stages of their MBA project or thesis by fulfilling the course requirement for a team-based research report. As Cooper and Schindler write: "Research is any organized inquiry carried out to provide information for solving problems. Business research is a systematic inquiry that provides information to guide business decisions. This includes reporting, descriptive, explanatory, and predictive studies. The managers of tomorrow will need to know more than any managers in history. Research will be a major contributor to that knowledge. Managers will find knowledge of research methods to be of value in many situations. They may need to conduct research either for themselves or for others. As buyers of research services, they will need to be able to judge research quality. Finally, they may become research specialists themselves." Punch prefers to describe research as "organized common sense," since it "supports the idea that good research is within the grasp of many people." In this way, we can "simplify the more technical aspects of research methods, and enhance understanding, by showing the logic behind them." This course similarly seeks to examine the logic of research methods--recognizing that these methods may differ across disciplines and subspecialties--rather than focus on detailed models or procedures that may hold little meaning for the military's managers. It is not a course in rules or required steps; rather, it is a course in understanding the principles, concepts, and range of techniques that define the craft of research. Prerequisites: None.

MN4307 Defense Acquisition Program Management Case Studies (3-2)

This course provides the student with knowledge and understanding of major systems management control processes and tools, application of program management control systems and the use of computer-based management information systems with strategic media choices to develop effective media campaigns, interact effectively with the print and broadcast news media, and handle press conferences and similar media events. Particular attention is focused on anticipating and handling crisis communication. Specifically, students will learn to organize crisis management teams, develop crisis management plans, and create communication plans to manage information and public perception. Case studies involving program management problem solving and decision making in the acquisition environment are used. Prerequisites: MN3331 or MN3221/MN3222 or MN3301 or consent of Instructor.

MN4105 Strategic Management (3-0)

Strategic Management entails the establishment of an organization's direction and the implementation and evaluation of that direction given the organization's external environment and its internal capabilities. The principal aim of this course is the transfer and adaptation of the principles of business strategic management to the Department of Defense and other federal agencies. In previous courses, students concentrate on the functional elements of management (e.g., accounting, finance, acquisition, logistics, contracting, etc.). This course addresses the challenges of setting directions and implementing strategies for the total system or whole organization. Cases and approaches from the public and private sectors enable students to develop the knowledge, skills, and abilities to strategically think, plan, and manage. Prerequisites: None.

MN4311 Contracting for Services (3-0)

This course studies the DoD's major services contracting policies, processes, procedures, and practices. Detailed and critical examination of current policies, issues, and practices in services contracting, to

include performance-based services contracting (PBSC), is accomplished through extensive case, policy, and report analysis requiring synthesis of concepts, processes and best practices. A review of major services acquisition and program management is provided but the primary focus is on the contracting process used to acquire major services for the DoD. Topics include information technology services, base operating support services, environmental services, construction services, and contractor logistics support. Prerequisites: MN3303 or consent of the instructor.

MN4090 Capstone Applied Project (0-6)

This course reflects laboratory hours dedicated to presenting research techniques and independent/team efforts needed to conduct Capstone Applied Project research and analysis and to produce the Professional Report. These laboratory hours will be used by students and student teams for interactions with their Capstone Applied Project advisors, Academic Associate(s), editors, and thesis processors in producing high quality, disciplined research products for publication as appropriate. Prerequisites: None.

MN4371 Acquisition and Contracting Policy (4-0)

This course uses case studies and current acquisition issues to analyze government and business acquisition and contracting policies. Emphasis is on acquisition decision making and policy formulation/execution. Prerequisites: MN3312 and MN3320.